

CITY OF HURST

COUNTY OF TARRANT

STATE OF TEXAS

On the 18<sup>th</sup> day of January, 2018 at 11:00 a.m., the Hurst Senior Citizens Advisory Board of the City of Hurst, Texas, convened in Regular Meeting at the Hurst Senior Center, 700 Heritage Circle, Hurst, Texas, with the following members present:

Marcy Davis	)	Chair
Gerald Grieser	)	Vice-Chair
Bob Hampton	)	Members
Joan Stinnett		
Durwood Foote		
Doris Young		
Barbara Albright		
Marie Perry	)	Alternate
Kyle Gordon	)	Managing Director of Community Services
Linda Rea	)	Senior Center Director
Michelle Varley	)	Activities Coordinator
Teri Smith	)	Senior Administrative Assistant

with the following members absent: John Smith, constituting a quorum, at which time the following business was transacted.

**I. Call to Order**

Marcy Davis called the meeting to order at 11:00 a.m.

**II. Roll Call of Members**

Teri Smith conducted the Roll Call of Members.

**III. Approval of Minutes**

The minutes from the November 16, 2017 meeting were approved as written.

**IV. Senior Center Director's Report**

**A. Statistical Reports for November and December:** The Statistical Reports for November and December were distributed to the Board and reviewed by Linda Rea.

**November**

Center Attendance.....	11,407
Number of Members.....	1,904
Volunteer Hours.....	842
Net Revenue.....	\$ 11,189
Fitness Center Attendance.....	2,565
Class Attendance.....	2,295
Aquatics.....	146

**December**

Center Attendance.....	9,154
Number of Members.....	1,917
Volunteer Hours.....	630
Net Revenue.....	\$ 10,871
Fitness Center Attendance.....	1,996
Class Attendance.....	1,933
Aquatics.....	89

**B. Programs & Events Reports:** The Programs & Events Reports for November and December were distributed to the Board and reviewed by Michelle Varley.

**C. Upcoming Programs & Events:** A list of Upcoming Programs & Events was distributed to the Board and reviewed by Michelle Varley.

**D. Works in Progress**

- 1. East Door Repairs:** Kyle Gordon reported that the parts to repair the east door have been delivered and the door has been completely repaired by Staff and the IT department.
- 2. Exterior Concrete Repairs:** Mr. Gordon noted that the areas of exterior concrete that were starting to deteriorate have been repaired by Facilities and Public Works. Before and after photos were displayed for the Board.
- 3. Interior Light Replacement:** Mr. Gordon informed the Board that the interior light fixture that was damaged has been replaced and all light bulbs have been replaced with LED bulbs.
- 4. Game Room Cabinet Door Repairs:** Mr. Gordon explained that the cabinet doors in the game room have not been functioning properly and Staff will switch these cabinets with the cabinets in the computer room.

**E. Staff Activities**

- 1. Northeast Senior Community Forum:** Linda Rea stated that she attends the Northeast Senior Community Forum on the 3<sup>rd</sup> Tuesday of every month at the North Richland Hills Library from 9:00 to 10:30 a.m. She noted that in December they planned meetings for the coming year and will finalize the plans this month. She encouraged the Board Members to attend these meetings.

**V. Communications**

- A. February Senior Pipeline:** Michelle Varley distributed copies of the February Senior Pipeline.

**VI. New Business**

None at this time.

**VII. Informational Items**

- A. Program Highlight – Soup and Salad Lunch:** Michelle Varley informed the Board of a new program that will start soon. The Soup and Salad event will take place on the second Thursday of each month.
- B. Heritage Village Presents:** Kyle Gordon informed the Board of the new logo change for Heritage Village and gave a brief overview of the Spring events including the Grand Family Picnic on Wednesday, March 14<sup>th</sup>, Concert in the Park on Friday, April 27<sup>th</sup>, Summer Kickoff on Thursday, May 31<sup>st</sup> and the Fall events including Salsa y Salsa on Thursday, September 6<sup>th</sup>, Dogtoberfest on Thursday, October 4<sup>th</sup>, and Movie in the Park on Friday, November 2<sup>nd</sup>.
- C. Holiday Decoration Program:** Mr. Gordon stated that there are 20 Parks Department employees who spend approximately 2 weeks putting up the holiday decorations on several City facilities to increase the aesthetics of City facilities during the holiday season and approximately 2 weeks removing the decorations. Photos were displayed for the Board.
- D. Aquatics Program Update:** Michelle Varley informed the Board that in October there were a few changes to the Aquatics Program with the addition of a Silver Sneakers Splash class and Aqua Zumba. Unstructured Swim will now be open on Fridays only.

**VIII. Board Member and Citizen Comments**

Marcy Davis stated that she would like for the Board to remain a 9-member Board with Marie Perry as a regular member and no alternate. All Board Members were in agreement.

Kyle Gordon stated that he will consult with City Management and bring an update to the February Board Meeting.

**IX. Adjournment**

There being no further business, the meeting was adjourned by Marcy Davis at 11:46 a.m.

APPROVED this the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

APPROVED:

ATTEST:

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
RECORDING SECRETARY